

# Notice of Meeting

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## Governance and Ethics Committee

**Monday, 5th February, 2018 at 5.00 pm**  
in Council Chamber Council Offices  
Market Street Newbury

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Date of despatch of Agenda: Friday, 26 January 2018

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Andy Day/Moira Fraser/Stephen Chard on (01635) 519459/519045/519462

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WestBerkshire  
C O U N C I L

**Agenda - Governance and Ethics Committee to be held on Monday, 5 February 2018**  
(continued)

**To:** Councillors Steve Ardagh-Walter, Jeff Beck (Vice-Chairman), Paul Bryant, Keith Chopping (Chairman), James Cole, Barry Dickens, Lee Dillon, Jane Langford, Geoff Mayes, Anthony Pick and Quentin Webb

**Substitutes:** Councillors Jason Collis, Billy Drummond and Sheila Ellison

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# Agenda

## Part I

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|---|---|--------|
| 1 | <b>Apologies</b><br>To receive apologies for inability to attend the meeting (if any).  |        |
| 2 | <b>Minutes</b><br>To approve as a correct record the Minutes of the meetings of this Committee held on 27 November 2017 and the special meeting on the 07 December 2017.  | 1 - 6  |
| 3 | <b>Declarations of Interest</b><br>To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> . |        |
| 4 | <b>Forward Plan</b><br><i>Purpose: To consider the Forward Plan for the next 12 months.</i>   | 7 - 10 |

## Governance Matters

- |   |   |         |
|---|---|---------|
| 5 | <b>Challenging Communication Issues - Update to the Officers Code of Conduct</b><br><i>Purpose: To advise of proposed amendments to the Code of Conduct relating to Officers use of Social Media.</i> | 11 - 34 |
| 6 | <b>Internal Audit - Interim Report 2017-18 (GE3258)</b><br><i>Purpose: To update the Committee on the outcome of internal audit work carried out during the first half of 2017-18.</i>                | 35 - 48 |
| 7 | <b>Discussion on Response to Consultations</b><br><i>Purpose: To discuss how the Council deals with responding to consultations and how responses are reported back.</i>                              |         |



**Agenda - Governance and Ethics Committee to be held on Monday, 5 February 2018**  
*(continued)*

Andy Day  
Head of Strategic Support

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If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

